**Programming for the BMP**

*Below are template and blank guides that you can use as you begin planning development events and meetings for each challenge.*

**Purpose**

This should be a one or two sentence statement on the purpose for the meeting.

**Objectives**

Participants will…

* This section should include three to five bullet points that briefly describe specific objectives of the meeting that will help fulfill the purpose.

**Areas of Development**: This should include the specific areas of development/transitional areas that the meeting or activity is focused on (SigEp, Sound Mind, Sound Body, personal, leadership, professional, transition to SigEp, college and Life After College.)

**Session Outline [55]**

|  |  |
| --- | --- |
| [20] | 1. This section should include a brief outline of the entire meeting or activity broken down into sections.    1. Subsections, topics and directions should be included in the body of each section.    2. Each section and subsection should correspond with the meeting agenda that follows the overview. |
| [15] | 1. Estimated time for each section should be included in the brackets.    1. The time denoted in the overview should also be included in each agenda heading. |
| [10] | 1. The final section should be a wrap up that includes any follow up requirement for participants to complete.    1. Questions.    2. Follow up. |

**Materials and Equipment**

This section should include a bulleted list of any material or equipment that will be necessary to complete the meeting or activity. Examples could include:

* *The Lifetime Responsibilities of Brotherhood* for discussion.
* PowerPoint presentation and projector.
* Other material necessary for any activities.

**Session Preparation**

This section should include bullets for each action item that needs to be completed by challenge coordinators to ensure a successful challenge meeting or activity. Examples include:

* Setup room for challenge meeting.
* Verify with a guest speaker the date and time of a meeting or activity.
* Sending out a reminder to challenge participants about the meeting.

**Purpose**

**Objectives**

Participants will…

**Areas of Development**:

**Session Outline [ ]**

|  |  |
| --- | --- |
| [ ] |  |
| [ ] |  |
| [ ] |  |
| [ ] |  |

**Materials and Equipment**

**Session Preparation**